



ARCHDIOCESE OF
NEW ORLEANS



Catholic Charities
Archdiocese of New Orleans

1000 Howard Ave, Suite 200
New Orleans, LA 70113-1916
Phone: (504) 523-3755 - Fax: (504) 523-2789
Website: www.ccano.org Tax ID# 72-0408911

IN-KIND DONATION RECEIPT FORM

Date: _____

Individual Donor Name: (please print) Mr. / Mrs. / Ms. / Dr. _____

Or Business/Organization Donor Name: _____

Donor Address: _____ City: _____ State: _____ Zip: _____

Home Ph: () _____ Cell Ph: () _____ Business Ph: () _____

Email: _____

IMPORTANT – To Donor: Please retain the signed Gold copy of this form for your tax records.

- It is the sole responsibility of the donor to determine the dollar value of the donation.
- CCANO CANNOT accept items valued at \$5,000 & above WITHOUT an appraisal by a Certified Independent Appraiser.
- CCANO CANNOT accept items valued at \$5,000 & above WITHOUT a copy of the completed IRS Form 8283.
- CCANO's acceptance of the donation does not imply it agrees with the estimated dollar value determined by the Donor.
- CCANO reserves the right to refuse any In-Kind donation if the items are deemed unusable at the time of pickup.
- I (Donor) have determined the total Estimated \$ Value of this Gift In-Kind donation is \$ _____ (required).
- I (Donor) understand that my name or the Donor company/organization name may be publicized as a donor to CCANO unless indicated. ☐ I wish to remain anonymous.
- I (Donor) am in agreement that no goods or services were exchanged for this donation.
- **Donor's Signature** (required): _____

Dear Friend,

Thank you for your donation and for supporting the work of Catholic Charities Archdiocese of New Orleans. We depend on friends like you to help us care for the vulnerable and needy in our city and region. On behalf of those we serve, please accept my heartfelt gratitude.

Sincerely,

Sr. Marjorie Hebert, MSC

Sr. Marjorie Hebert, MSC
President and CEO
Catholic Charities Archdiocese of New Orleans

Our Mission:

Respecting the dignity and potential of each human person, Catholic Charities Archdiocese of New Orleans collaborates with the wider community to serve those in need. Impelled by the love and teaching of Jesus Christ, we offer life-giving programs, advocate for the voiceless, and empower the poor and vulnerable to foster a more just society.

THIS PORTION MUST BE COMPLETED & SIGNED BY CCANO PROGRAM

Name of Program receiving donation: _____ Program/Dept.#: _____

Intended Use of this Donation: (check one) Program ☐ / Client ☐ / Other ☐ if Other, explain _____

Estimated Number of Clients Served: _____ Date Donation Received _____ / _____ / _____

PRINT NAME of CCANO Employee/Case Manager receiving donation: _____

SIGNATURE of CCANO Program Director acknowledging this donation: _____

DISTRIBUTE: [ORIGINAL – Finance] - [YELLOW – Development] - [PINK – Program] - [GOLD – DONOR'S RECEIPT COPY]



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IN-KIND VALUATION FORM

Please keep this form with your tax records

Date: _____

Donor Name: Mr. / Mrs. / Ms. / Dr.: _____

Name of Donor Company or Organization: (if applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Home Ph: () _____ Cell Ph: () _____ Work Ph: () _____

Donor agreement: *I am in agreement that no goods or services were exchanged for this donation.*

DONOR'S SIGNATURE (required): _____ DONATION VALUE (required): \$ _____

The CCANO Program receiving your donation is: _____

All Items are considered 'Used' unless otherwise stated

ADULT CLOTHING - Must be in clean wearable condition				FURNITURE - Must be in clean functional condition			
Qty	Description	Suggested \$ Value Low \$ - High \$	Estimated \$ Value	Qty	Description	Suggested Estimated \$ Value Low \$ - High \$	Estimated \$ Value
	Blouse/ Shirt	\$ 2 - \$10			Armoire / Entertainment Cabinet	\$ 40 - \$160	
	Outer Coats / Blazer / Jacket / Sport Coat	\$ 4 - \$17			Bed Frame (Twin, Full, Queen, King)	\$ 35 - \$100	
	Dresses - Everyday	\$ 3 - \$17			Bedroom Furniture Sets - 4 pieces	\$ 200 - \$425	
	Dresses -Special Occasion	\$ 10 - \$30			Bookcase (tall) / Shelving Unit (short)	\$ 25 - \$75	
	Hats: Men's / Ladies	\$ 1 - \$8			Buffet Cabinet / China Cabinet	\$65 - \$225	
	Leather Belts	\$.50 - \$3			Chair (wood frame)	\$ 7 - \$26	
	Pants / Jeans	\$ 2 - \$17			Chest of Drawers	\$ 20 - \$58	
	Pajamas / Nightgowns	\$ 2 - \$8			Coffee Table	\$ 10 - \$35	
	Purses / Handbags	\$ 2 - \$9			Desk (office or student desk)	\$ 15 - \$60	
	Robes/Bathrobes	\$ 2 - \$10			Dining Table & 4-6 Chairs	\$ 55 - \$225	
	Shoes or Boots	\$ 3 - \$12			Dresser w/Mirror	\$ 20 - \$60	
	Shorts	\$ 1 - \$7			End Table / Night Stand	\$ 4 - \$20	
	Skirt	\$ 1 - \$7			Folding Bed / Roll-Away Bed / Futon Bed	\$35 - \$65	
	Socks (pair)	\$.50 - \$1			Lamp	\$ 4 - \$12	
	Suit: Men's 2 or 3 pc Suit /Tuxedo	\$ 5 - \$30			Loveseat	\$ 40 - \$90	
	Suit: Ladies 2 or 3 pc set	\$ 5 - \$30			Mattress & Boxspring Only each piece (Twin - King size)	\$ 30 - \$85	
	Sweaters	\$ 5 - \$12			Recliner Chair	\$ 35 - \$78	
	T-shirts	\$.50 - \$4			Rug (large Living area)	\$ 29 - \$100	
	Underwear -New Only	New price only			Sofa	\$ 50 - \$120	
	Add:				Sofa Sleeper w/ Mattress	\$ 70 - \$170	
INFANT/CHILDREN'S CLOTHING - Must be in clean wearable condition				HOUSEHOLD & MISC. ITEMS - Must be in clean functional condition			
	Coats / Jackets	\$ 2 - \$7			A/C Window Unit	\$20 - \$90	
	Dresses	\$ 2 - \$6			Bakeware	\$ 1 - \$3	
	Shoes / Boots	\$ 2 - \$6			Bedspring or Comforter	\$ 6 - \$25	
	Socks (pair)	\$.50 - \$1			Bed Pillows (standard - king)	\$ 2 - \$6	
	Pajamas	\$ 1 - \$6			Bicycles	\$ 5 - \$80	
	Pants / Bottoms	\$ 1 - \$6			Blankets / Quilts	\$ 3 - \$16	
	Tops / T-shirts / Onesies	\$.50 - \$2.50			Crib w/ mattress	\$90 - \$200	
	Add:				Curtains / Drapes (2 panel set)	\$ 4 - \$15	
APPLIANCES - Must be in clean functional condition					Dishes /Bowls /Glassware /Cups / Saucers (each piece)	\$.25 - \$1	
	Clothes Dryer	\$ 45 - \$90			Outdoor Furniture:	\$ 2 - \$10	
	Coffee Pot /Tea Maker	\$ 10 - \$45			Pictures / Paintings	\$ 2 - \$10	
	Dishwasher	\$ 25 - \$90			Playpen	\$ 10 - \$36	
	Electric Kitchen Stove	\$ 75 - \$150			Pots & Pans (each)	\$ 3 - \$9	
	Gas Kitchen Stove	\$ 50 - \$125			Power Scooter / Power Chair (working with battery)	\$ 225 - \$450	
	Microwave	\$ 15 - \$50			Sheet Sets include pillow cases	\$ 2 - \$10	
	Refrigerator (full size or dorm size)	\$ 50 - \$250			Stroller	\$ 2 - \$10	
	Sewing Machine (Full size)	\$ 25 - \$85			Stuffed Animals / Toys / Dolls	\$.50 - \$3	
	Small Appliances (Toaster, Iron, etc.)	\$ 4 - \$25			Towels (Kitchen and Bath)	\$.50 - \$2	
	T.V. (color)	\$ 30 - \$225			Kitchen Utensils (knives, forks, spoons, cooking utensils)	\$.05 - \$1.50	
	T.V. (Black & white)	\$ 15 - \$45			Wheelchair (manual)	\$ 99 - \$300	
	Washing Machine	\$ 40 - \$150			Add:		
	Vacuum Cleaners	\$ 10 - \$55			Add:		
	Add:				Add:		

Distribute copies: **ORIGINAL** to Finance / **YELLOW** to Development / **PINK** to Program / **GOLD is DONOR'S RECEIPT COPY**